AIA Documents Order Form

How to Order AIA Contract Documents from AIA Wisconsin:

1. Fill out this form.
2. Send to AIA Wisconsin via:
   Fax : (608) 257-0242
   E-mail: aiaw@aiaw.org
   Mail: AIA Wisconsin
   Attention: Documents Coordinator
   321 S. Hamilton St.
   Madison, WI 53703-4000
3. If you have Questions or Special Requests:
   Phone: (608) 257-8477 or
   1-800-ARCHITECT (in WI)

All shipping & handling rates apply to carrier standard/ground rates.

Copyright Information

When ordering, please note that most AIA Contract documents are copyrighted and generally may not be reproduced without a license from AIA. Therefore, original AIA contract documents should be purchased and used for each project.

Please indicate your role in the project requiring AIA Contract Documents:

❑ Architect ❑ Engineer ❑ Owner ❑ Attorney
❑ General Contractor ❑ Subcontractor ❑ Other

Bill to:

Name

Company

Address

City/State/Zip

(_____) _____
Phone Number

AIA Member Number

Purchase Order Number

Ship to: ❑ Same as above

Name

Company

Address

City/State/Zip

Item Number Title	Quantity	Price	Total

Subtotal	
25% AIAWI Member Discount	
Shipping & Handling	
Subtotal	
5.5% Tax	
Total	

Shipping & Handling Charges

Order Total:	Add:
$0-$20	$5
$20.01-$45	$9
$45.01-$75	$14
$75.01-$150	$19
$150.01-$250	$24
over $250	$29

Form of Payment: ❑ Cash ❑ Check ❑ Visa ❑ MC

Card Number _____

Expiration Date _____/_____

_____
Name as it appears on the card

_____
SIGNATURE